



# Wuikinuxv Nation

Oweekeno Village, Rivers Inlet, c/o Bag 3500

Port Hardy, BC, V0N 2P0

Administration Office Phone: (250) 949-8625

Administration Fax: (250) 949-7105

## Community Peace Officer

**Department:** Administration / Governance

**Reports To:** Executive Director

**Employment Type:** Part-time (potential to expand based on funding and need)

**Location:** Wuikinuxv Village – Office based in the Animal Management Building

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### Position Summary

The Wuikinuxv Nation is seeking a trustworthy, culturally respectful, and community-centered individual to serve as a Community Peace Officer. This role is essential to supporting safety, harmony, and well-being in Wuikinuxv Village by ensuring that community laws are followed in a way that promotes education, understanding, and restorative justice.

The Peace Officer will work in partnership with Wuikinuxv leadership, administration, and departments to resolve disputes, enforce local bylaws, and provide a visible, neutral, and approachable presence in the community. This role requires the individual to remain impartial, non-biased, and act with fairness and neutrality always while upholding the Nation's values and laws.

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### Key Responsibilities

- Promote and enforce Wuikinuxv Nation bylaws and community safety standards with respect, neutrality, and fairness.
- Respond to community concerns or bylaw violations using peacekeeping, non-biased mediation, and de-escalation techniques.
- Monitor public safety and animal-related matters, including stray or aggressive animals, and coordinate humane responses.
- Provide education and outreach to inform community members about their rights and responsibilities under Wuikinuxv law.
- Support a restorative and culturally informed approach to bylaw enforcement and conflict resolution.
- Act independently of internal or external pressures, and treat all community members equitably, without favoritism or prejudice.
- Work collaboratively with Nation departments such as Health, Housing, Public Works, and Education.

- Keep detailed records of incidents, community interactions, and actions taken in a professional, confidential, and neutral manner.
- Support wellness events, such as veterinary visits and community safety initiatives, in coordination with Animal Management Services.
- Help maintain the Animal Management Building as a safe, functional space for both administrative and animal care purposes.

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### **Qualifications**

- A strong commitment to community well-being, fairness, impartiality, and confidentiality.
- Knowledge of or willingness to learn Wuikinuxv values, protocols, and culturally safe practices.
- Experience in bylaw enforcement, peacekeeping, security, or conflict resolution is an asset.
- Skilled in listening, communication, and neutral problem-solving, especially in sensitive or high-stress situations.
- Ability to work independently and respond calmly under pressure.
- Must be dependable, organized, and respectful of all community members regardless of circumstances.
- Willingness to participate in training and certification, including community safety, restorative justice, or enforcement training.
- Class 5 Driver's License and access to a reliable vehicle preferred.

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### **Salary**

- \$45,000 – \$55,000 annually, based on experience and qualifications.
- This is a part-time position with potential for expanded hours and responsibilities as funding allows.

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### **Working Conditions**

- Part-time with flexible hours based on community needs and funding.
- Some work may involve on-call response, outdoor duties, or interaction with animals.
- Training, cultural orientation, and mentorship will be provided.
- Safety protocols will be in place for all aspects of the role.

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### **How to Apply**

Please submit a resume and brief cover letter to the Wuikinuxv Band Office:

**Attention:** Executive Director: [executive\\_director@wuikinuxv.net](mailto:executive_director@wuikinuxv.net)

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This is a meaningful opportunity to **serve and protect the Wuikinuxv community with neutrality, care, accountability, and cultural integrity**. Your commitment to fairness and respectful engagement will make a lasting difference.