



**Wuikinuxv Nation**  
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## Job Description

<b>Job title</b>	<i>Visual Media Summer Internship (4 Open Positions)</i>
<b>Age Requirement</b>	<i>Under 30 (conditional for funding)</i>
<b>Reports to</b>	<i>Wuikinuxv Marine Manager</i>
<b>Compensation</b>	<i>\$24/hr</i>
<b>Hours</b>	<i>20-35 hour per week</i>

### Job purpose

The Wuikinuxv Visual Media Interns will work with the Wuikinuxv Nation's Stewardship Department and various other Nation departments to creatively communicate the ongoing work happening within the Wuikinuxv Nation Office. The interns will be trained and mentored by working professionals on an assortment of communication techniques including videography, photography, filmmaking, sound design, interviews, creative writing, and editing. The work that is produced during this internship will be used to increase community, stakeholder, and governance partner communication and connection and will be shared in a variety of different ways that may include social media, online platforms, community newsletters, and at community events.

### Duties and responsibilities

The primary job duties and responsibilities of the Visual Media Internship are listed below. However, the Wuikinuxv Nation reserves the right to vary or assign additional job duties in accordance with our changing needs.

The **primary duties** of the *Visual Media Interns* will be but are not limited to:

- Engage with the Wuikinuxv Nation Stewardship Department, band office, and leadership to understand ongoing work
- Participate in training and mentorship on visual media communication
- Participate in fieldwork and meetings as appropriate for story development, content gathering, and knowledge documentation
- Schedule in-person and online meetings and interviews with relevant people for content creation
- Develop stories of interesting work and formulate creative ways of telling those stories through mediums such as film, photography, and writing.

- Connect with willing elders and knowledge keepers to document knowledge and understand historical events relating to ongoing work
- Formulate interview questions to ask community members and Nation employees that strengthen visual media stories
- Attend regular meetings with mentors and Nation office staff to provide updates on ongoing projects and receive feedback
- Formulate creative and innovative ways to connect stories and work to the broader Wuikinuxv community living both within and outside the village
- When appropriate, publish ongoing work on social media platforms, the Wuikinuxv website, or in community newsletters
- Present selected visual media work produced during the internship at a final community engagement event held in the Big House at the end of the summer

## Qualifications

### Minimum qualifications include:

- A good attitude and an open mind
- Willingness to learn new skills
- Interest in storytelling through photography, videography, or journalism
- Willingness to engage in-person with community members, leaders, knowledge keepers, and Wuikinuxv Nation staff
- An interest in learning about the work happening within the Wuikinuxv Nation office
- Ability to work well independently and within a team
- Ability to communicate online with mentors and managers through phone calls and zoom calls
- Willingness and ability to work on a computer, cell phone, or camera for continuous periods of time
- Willingness to document ongoing fieldwork, which may involve traveling on a boat, hiking for long periods of time, and being in unfavorable weather conditions
- Interest in documenting and learning about environmental issues
- Interest in documenting and learning about Wuikinuxv culture, knowledge, and language
- Basic computer skills and comfort using a computer

### Desired qualifications:

- Experience with storytelling, photography, videography, or other forms of visual communication (can include photo/video with a cell phone, painting, or drawing)
- Experience using social media platforms
- Experience with photo or video editing (can include apps such as Instagram)

## Working conditions

This position is both **office and field based**. Fieldwork will include conducting interviews, meeting in-person with various people from the Nation and Nation staff, and participating in ongoing fieldwork that may be conducted on boats or by foot. The position will work both from the **Wuikinuxv Nation Office** and **from a home office**. The regular hours of employment are Monday to Friday 8:30am to 4:30pm, with an unpaid lunch break from 12 noon to 1:00 pm, totalling a workday of 7

hours. Fieldwork and after-hour meetings may result in longer days outside of the normal workday hours.

#### **Application Details and Dates**

**To Apply:** Interested candidates should submit a resume and cover letter outlining their qualifications, experience, and interest in the role to [education@wuikinuxv.net](mailto:education@wuikinuxv.net) and in the subject line include: “**Visual Media Intern < Your Name>**”

**Tentative Start Date:** May, 2025

**Application Closing Date:** May 6<sup>th</sup>, 2025 *\*applications will be processed on a rolling basis and candidates are encouraged to submit their application at their earliest convenience\**

**Job Type:** Seasonal