



Wuikinuxv Nation – Stewardship Department

Job Opportunity – GUARDIAN WATCHMAN COORDINATOR (temporary – 4 months)

We are hiring an interim Guardian Coordinator for this spring and summer. The Guardian Coordinator is responsible for ensuring the good operation of the Guardian program including work planning, supervision of crews, maintaining supplies and equipment and acting as a liaison for the Wuikinuxv Guardian program. This is a temporary position but our organization is growing.

Primary Duties:

- Oversee and carryout workplan, budget, seasonal and weekly schedules for the GW crew
- Supervise and train GW staff to ensure they are carrying out their job to a high standard
- Ensure all incidents and reports are filed and dealt with in a timely manner
- Ensure equipment and field gear are available and are maintained in good working order.
- Work with other Stewardship Office staff, government agencies & neighbours to help achieve the goals of the Stewardship Department
- Support GW program to conduct community outreach and education

Desired Qualifications:

- Experience leading field teams, working as a Guardian Watchman or in a similar position
- A strong interest and love for working outdoors as leader of a team
- Experience with project planning and management and/or scheduling work for a team
- Computer skills, including familiarity with MS Office programs & use of a tablet
- Personal characteristics:
 - effective communicator
 - self-motivated
 - conscientious
 - organized
- Certifications: Small Vessel Operator Proficiency, Marine Emergency Duties; Radio Operator Proficiency; and Marine Basic First Aid
- Physically able to carry out labour intensive duties and work long days
- Willingness for regular travel to or live seasonally in Kitit (Wuikinuxv) Village (River's Inlet)

Position details:

- Full-time, for 4 months with vacation
- The Guardian Coordinator may live and work in Kitit (Rivers Inlet) or may work from a remote location based in the Lower Mainland, South and Central Coasts, and Vancouver Island. Candidates for this position should be based within BC and able to easily travel to Kitit (Rivers Inlet)
- Wage – \$35-\$40/hr based on training, experience and responsibility
- Reports directly to Stewardship Director and works collaboratively with others on Stewardship Team.
- Full Job Description attached.

Please submit your cover letter and resume to:

Andra Forney - Director, Wuikinuxv Stewardship Office

Email: stewardship_director@wuikinuxv.net or in person to the Band Office

Review of applications will start Friday May 9th, 2025, this position will remain open until filled.