



Wuikinuxv Nation

Oweekeno Village, Rivers Inlet, c/o Bag 3500
Port Hardy, BC, V0N 2P0
Administration Office Phone: (250) 949-8625
Administration Fax: (250) 949-7105

TECH LODGE – HOUSEKEEPER

Department: Tech Lodge
Deadline: August 2, 2024
Start Date: August 12, 2024

Job Summary:

We are seeking a meticulous and reliable Housekeeper to maintain cleanliness and tidiness within our establishment. The ideal candidate will demonstrate a keen eye for detail and a dedication to ensuring a sanitary and inviting environment for our guests/clients.

Responsibilities:

- Clean and tidy all designated areas (rooms, dining room, common areas, etc.) according to established standards.
- Sweep, mop, vacuum, and/or scrub floors.
- Dust and polish furniture and fixtures.
- Clean windows, glass partitions, and mirrors.
- Make beds and change linens as required.
- Launder linens and other items as required.
- Empty trash containers and dispose of waste material.
- Maintain cleaning equipment and supplies in good condition.
- Notify management of any repairs needed.
- Adhere strictly to rules regarding health and safety and be aware of any company-related practices.

Qualifications:

- Proven experience as a cleaner or housekeeper preferred.
- Ability to work with little supervision and maintain a high level of performance.
- Customer-oriented and friendly.
- Prioritization and time management skills.
- Ability to work efficiently without compromising quality.

Pay and Benefits:

- Pay Range: \$25 per hour, depending on experience.
- Benefits: Health insurance, retirement plans, paid time off (vacation, sick days), ongoing training and development opportunities.

Working Conditions:

- Physical stamina and mobility required, including ability to lift/move heavy items and stand for extended periods.
- Flexible schedule may be required, including weekends and holidays.

Interested applicants can submit their cover letter and resume to Judy Small at techlodge@wuikinuxv.net and put the subject **“TECHLODGE – HOUSEKEEPING: <Name>”**