



Wuikinuxv Nation

Oweekeno Village, Rivers Inlet, c/o Bag 3500
Port Hardy, BC, V0N 2P0
Administration Office Phone: (250) 949-8625
Administration Fax: (250) 949-7105

Education Assistant

Salary: \$54,000/annually
Full time position

Summary

Are you passionate about supporting students with special needs to reach their highest potential? Wuikinuxv School is seeking a dedicated and compassionate Education Assistant (EA) to join our team. As an EA, you will work closely with students to provide special education services and assist them in achieving personal independence. Your role will involve collaborating with teachers, administrators, and other members of the student's team to implement individual education plans (IEP) and ensure a positive learning experience for all students.

What we offer:

Wuikinuxv First Nation will provide you with purpose in your work. As part of our team, you will contribute to the betterment of our community. We value inclusivity, support, and care which foster a positive work environment. Along with the opportunity to work alongside a compassionate like-minded team, we provide a generous compensation package which includes:

- Vacation time to coincide with school vacations: Spring Break, Christmas Break, and other school holidays.
- A generous registered pension plan
- A healthy extended benefit plan
- Training, Learning and Development to support your career growth.

What you will do:

- Provide one-to-one and small group support to students with special needs, including learning, emotional, and physical challenges.
- Adapt teaching strategies and activities to accommodate individual learner needs and styles.
- Assist in the preparation of specialized teaching aids and materials as directed by the teacher.
- Reinforce learning activities using lesson plans and learning strategies developed by the teacher.
- Support students in developing personal hygiene, dressing, and eating routines when required.
- Implement specific techniques and strategies as demonstrated by the teacher and report your concerns to the teacher or administrator.
- Collaborate with physical therapists, occupational therapists, speech-language pathologists, and other professionals to implement individual therapy programs.
- Ensure student safety during various activities, including classroom sessions, playground sessions, field trips, etc.

- Maintain confidentiality regarding student information and communicate progress and concerns only with relevant members of the student's support team.
- Get students to and from School via bus or band van
- Monitor the students while they have breaks

Skills and Abilities:

- Ability to adapt to changing situations and take direction from various professionals.
- Knowledge of teaching methods and practices related to students with special needs.
- Familiarity with child development and behavior intervention strategies.
- Strong organizational, time management, and problem-solving skills.
- Ability to work cooperatively with staff and maintain effective relationships with special needs students.
- Proficiency in record-keeping and data monitoring.
- Physical strength and agility to assist students with special needs.

Experience and Education Requirements:

- Completion of a post-secondary degree or diploma in a related field such as Special Education Teaching Assistant certificate or equivalent training in psychiatric nursing, practical nursing, or childcare.
- Two years of prior related experience working with children or young adults with special needs in an educational, institutional, group home setting, or support worker capacity, or an equivalent combination of training and experience.
- Experience in, or willingness to learn, new educational techniques and methodologies.
- Experience working with First Nations students in an educational setting, demonstrating cultural sensitivity and understanding.
- Trauma informed training or education is an asset.
- Valid BC driver's License.
- Completion of and possession of valid CPR and First Aid Certificate.
- Completion of and possession of valid Food Safe
- Able to undergo initial and ongoing Vulnerable Sector Checks and Criminal Record Checks.

Supporting you

If you are a community member who is re-entering the workforce, a new graduate, or amid a career change, Wuikinuxv First Nation is committed to your success. We provide training, coaching, mentorship, and professional development opportunities to support your success. We ask that you have an eagerness to learn. Having all the qualifications listed in the posting is not always necessary!

Please note that this job description is not designed to cover or contain a comprehensive listing of activities, duties or responsibilities that are required of the employee for this job. Duties, responsibilities, and activities may change at any time with or without notice.

Interested applicants are encouraged to submit their resume and cover letter to: Crystal Matilpi, Education Coordinator with "Education Assistant in subject line" education@wuikinuxv.net

Position open until filled

